



SECURITY ALERTS AND OTHER EMERGENCY INFORMATION

Security Alerts are warnings issued by the College of Law (typically by the Public Safety Chief or Dean) immediately upon confirming a significant emergency or dangerous on-campus situation that involves an immediate threat to the health or safety of students or employees. The intent of a Security Alert is to caution the campus community about immediate threats, thereby enabling community members to take precautions to protect themselves. Therefore, a public warning may not be issued if we determine that it will compromise efforts to contain the emergency.

Security Alerts will be issued through the campus email system to students, faculty, and staff, and through the following means:

- text-messaging and/or reverse 911 system to those who have registered for these services;
- the daily announcements page of the intranet, which is available to faculty, students, and staff,
- if during regular business hours, on bulletin boards in the following locations: Public Safety bulletin board (Gulfport campus), HR bulletin board outside Business Office (Gulfport), Facilities Management bulletin board (Gulfport), and General Announcements bulletin board (Tampa campus outside administrative offices).

Security Alerts may be issued for threats to property, as well as threats to persons. Nothing prohibits the issuance of Security Alerts for crimes or continuing threats to the campus community beyond those crimes and incidents subject to data collection and reporting under the College of Law Annual Security Report.

Anyone with information he or she believes warrants the issuance of a Security Alert should report the circumstances to the Public Safety Department at (727) 343-1262 in Gulfport or at (727) 420-8868 in Tampa, or in person at the Public Safety Department on the Gulfport campus.

The College of Law also maintains a Campus Preparedness web page, available at <http://www.law.stetson.edu/Preparedness/>, which provides important information about emergency preparedness on campus. For more specific detail on the College of Law policy on Security Alerts, see <https://intranet.law.stetson.edu/policiesstaff/SecurityAlerts.pdf>. In addition, College of Law Lockdown Procedures to be following in the event of an emergency can be viewed at http://justice.law.stetson.edu/preparedness/COL_Lockdown_Procedures.pdf.

On an annual basis, the College of Law publicizes its emergency response and evacuation procedures for the entire campus. This includes policies on testing emergency response and

evacuation procedures on an annual basis.

Stetson University College of Law has developed procedures for communicating crisis information via the Stetson Law Web site, text message and e-mail alerts, reverse 911 messages, an emergency hotline, intercom, and the news media as needed. The complete policy is located at

<https://intranet.law.stetson.edu/policiesstaff/EmergencyandSchoolClosingNotificationProcedures.pdf>. For additional information, please see the College of Law Crisis Communications Plan, available at

http://justice.law.stetson.edu/preparedness/Crisis_Communications_Plan_Sept_2008_Update.pdf

In general, the College of Law uses the following:

- Notice on the College of Law's Web site, www.law.stetson.edu (front page);
- E-mail to student, faculty, and staff lists;
- Messages on the class cancellation hot line (727-562-7816);
- Text messages and reverse 911 calls to cell phones of members of the Stetson community who have registered for this service on the College of Law intranet;
- Announcements on television, radio stations, newspapers, and media internet sites in the greater St. Petersburg, Tampa, and Sarasota areas.

In addition, the College of Law has a back-up telephone system, a back-up web page, a small bank of satellite phones, and alternative e-mail accounts with an outside company for use by administrators in communicating if the College of Law system is unavailable. The method(s) used will depend on its availability at the time, and the nature of the crisis or emergency. The College of Law will endeavor to use all reasonably available means to communicate information. The College of Law also may use other methods as appropriate, such as departmental telephone trees, emergency blogs, or social networking sites such as Facebook, but use of other methods is based on specific circumstances and should not be relied upon as a substitute for each individual checking the sources listed above.

Revised October 1, 2007, October 1, 2008.